

# Catholic Parish of St Cuthbert Mayne, Launceston, incorporating St Peter's, Bude.

Minutes of the meeting of the Pastoral Parish Council (PPC) held on Sunday 23<sup>rd</sup> February 2014  
in the Charles Langdon Room, beginning at 11.15am.

Present: Fr David Annear; Philip Stephenson, Chairman; Dave Thomas, Treasurer; together  
with 14 parishioners (6 Bude, 8 Launceston.)

1. The meeting opened the meeting with a prayer.
2. Apologies for Absence were received from Dr and Rosemary Meeson, Anne Hammond, Derek and Bridie Clark, Peter Hazzard.
3. Minutes of the meeting of 11th September 2013 had been circulated. It was proposed by Peter Ware and seconded by Lea Deeley and unanimously approved.
4. Treasurers Report: Dave Thomas reported: -

a. Spending...

Cost of Bude works to date	£14,000.00
Additional costs to complete	<u>£17,000.00</u>
Anticipated total	£31,000.00

Cost of Launceston works to At 28/02/2014.	£27,800.00
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b. Sums held

Charity deposit account	£53,000.00	proceeds	of	sale	of
		Holsworthy chapel site.			
Common Investment account	£71,000.00	after	transferring	£50,000	to
		NatWest current account.			

NatWest current account	<u>£116,000.00</u>	including	some	transferred	in.
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Total	<u>£240,000.00</u>
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c. Gift Aid, small donation scheme aka the loose plate scheme. A new scheme introduced by HMRC which makes possible a 25% top-up on sums collected, up to a maximum of £5,000. This is subject to strict HMRC rules concerning counting and, counters, records and banking.

- There must be a minimum of two, unrelated counters;
- Records must be retained and must include the approximate numbers attending the event at which the collection is taken.
- Funds must not be held anywhere other than on the premises collected and must be banked asap.

5. Renovations & Improvements: Fr. David reported:

- a. Bude: Sanctuary changes have been completed. The porch extension is near completion, after which rear access to the church and fitting out will follow. The new organ can then be commissioned.  
Bude presbytery to be let. Kivells appointed letting agents at 10%.

Parking. It was proposed by Mr D Thomas and seconded by Mrs L Deely that additional parking space was needed and that mesh be laid to allow the grassed area to be utilised when necessary. Carried nem con.

- b. Launceston: Proposals for internal works, which included modest alterations to the sanctuary, have been approved unaltered. Some of the work had begun.  
Sanctuary Parquet flooring has been repaired.

Repairs, improvements and decorations to the St Cuthbert Mayne chapel were being considered.

Leaks: the roof had been checked and gutters cleared, but it was thought that driving rain penetrating the soft stone was responsible, and this was a more difficult problem to solve.

External works are underway and it is anticipated that most of the work will be completed by Easter. Recent storms have destroyed the larchlap fencing. It will be replaced with temporary rail fencing.

Building of the garage/garden store was underway.

When the new organ had been installed, it was proposed to upgrade the upper room for use for the children's liturgy, communion classes and small meetings.

Geoff Provis said that he and other Launceston parishioners had been waiting for years and were very pleased to see this work being done at last. Bude parishioners too, expressed appreciation for the work done at St Peter's, saying that the building now felt more like a church than it had ever done.

He also drew attention to the decision made at the time of the sale of the building land surrounding the church when it was agreed that substantial funds would be held as a contingency against deterioration of the fabric of St Cuthbert Mayne church. This was noted.

6. A.O.B. Geoff Provis, Safeguarding Representative, said that there were no problems outstanding in the parish. He was thanked for his devoted work.

7. Parish historic documents.

Individual and albums of photographs mostly concerning the Annual St Cuthbert Mayne Pilgrimage and other activities in the 50's, 60's and 70's.

Fr. David asked if the PPC would agree to these and other records being put into the care of the Diocesan Archives. Carried nem con.

8. Fr. David was asked about the date of the forthcoming Launceston Pilgrimage. He has written to Bishop Mark suggesting a date in late June, but has not yet received a reply.

The meeting ended at noon with the "Glory be..."

*Minutes written by Philip Stephenson and Fr. David Annear*