

**Minutes of the meeting of the Parish Pastoral Council held in Charles Langdon Room,
Launceston, 22nd February 2011**

Attendees:

Fr David Annear (Parish Priest), Philip Stephenson(Chairman), Anne Hammond, Peter Ware, Nikki Ware, Catherine Abbots, Gill Thomas, Dave Thomas, Geoff Provis (Safeguarding Rep), Steve Dauncey, Kim Kinvig, Barbara Daly, Anne Reece-Pinchin, Jackie Oldham, Colin Barrett, Rachel Bourgoin (secretary).

The meeting was opened by the Chairman at 6.40 pm.

Fr David said an opening prayer.

1.0 Chairman's opening remarks.

1.1 Apologies for absence were received from: Sheila Granger, Lea Deely, Bridie and Derek Clark, Rev Neil Quirk and Geoff Penn.

2.0 Minutes of the meeting held on 9th November were agreed with the following amendments:

Item 2.2 Parish website is to be started with professional help.

Item 4.0 Ongoing problems regarding Gift Aid are being resolved.

3.0 Parish Report:

Fr David reported on the Parish:

November: The Books of Remembrance are to be upgraded.

21st Nov: A shared Parish lunch was held at Launceston. This was organised by Arnolda Kinvig.

The Advent booklet *Walk with Me* had been given out and a similar publication was being made available for Lent.

'Open House' at the Presbytery had allowed parishioners to view the new decorations.

24th Nov: Canonical Union of the Parishes of Launceston and Bude was voted unanimously at the Diocesan Council of Priests. The Bishop's decree of 15th January 2011 will be displayed at Launceston and Bude as will a list of Parish Priests.

29th Nov: Fr David was pleased with the numbers who attended his Induction as Parish Priest despite the poor weather. Ten priests concelebrated the Mass.

The Changes in Mass times proceeded smoothly.

December: The community at Holsworthy supported the Poor Clare nuns with donations of 'goodies'. A carol service was held.

Christmas Eve Mass at Bude was followed by mulled wine and mince pies.

At Launceston a craft stall, with articles made by Liz, Louise and Joanne Graham, raised funds for an orphanage in Ghana.

The Christmas Masses were very well attended, despite the extreme weather.

At Launceston the first Sunday of each month is a Solemn Mass with Asperges, the second Sunday is a Youth Mass.

January: On the 15th and 16th Bishop Christopher made his Visitation to the parish. This was the Silver Jubilee of his Ordination as Bishop.

Catholic Parish of St Cuthbert Mayne, Launceston incorporating St Peter's, Bude and St Peter and Paul (C of E), Holsworthy

Fr David attended services of Christian Unity in Launceston, Bude and Holsworthy. He was disappointed by the numbers present.

Fr David attended an Open day at the Town Hall and he has been invited to the official opening in March.

A new computer has been purchased for the parish office and it is working well.

Those who volunteered to read at Mass are undergoing training.

February: There was an appeal and collection in support of the Bude Street Pastors.

Ten young people are being prepared to receive their First Holy Communion, they have been meeting since October and have now been formally presented to the congregation at Launceston.

Two people have volunteered to work as safeguarding reps in Bude.

At Launceston the overgrown hedge along Mayne Close has been pruned and tidied, trees are to be cut down and the area levelled in order that the burial ground can be extended. Rotten panelling in the sacristy has been removed and the room has been repainted. A new vestment cupboard will soon be installed. Much needed buckets and mops have been purchased.

3.2 Other Parish Matters:

The Parish Secretary reported that: 255 census forms have been returned. There are still some families who haven't completed them and we're trying to ensure that everyone has been included.

Those who volunteered to be Extraordinary Ministers of Holy Communion and visitors are going through the CRB vetting process.

Odd job and gardening volunteers have been put in touch with current helpers.

Children's Liturgy in Launceston is now shared between four leaders and a helper.

Nobody asked for lifts, although several people have offered them, it seems that parishioners have sorted this out themselves.

We have a list of other ministries where parishioners have offered help. These include translation between English and Polish, needlework, catering, etc.

A data base of who holds which responsibilities within the parish is being established.

4.0 Financial Report:

This has been submitted by the treasurer and is attached.

Fr David reported that in summary the bank accounts are as follows:

Launceston	£54,970.67	deficit	£5,695
Bude	£13,793.01	surplus	£9,496
Holsworthy	£11,702.63	deficit	£ 231
Total	£80,466.31		

It was pointed out that £100,000 (from sale of land) is invested for upkeep.

4.1 Development Proposals:

Fr David's future plans include a vestment cupboard at Launceston, alterations at Bude and further plans which involve seeking planning permissions. Further improvements will take place including the installation of a PA system at Launceston.

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5.0 PPC Constitution:

Representatives will be invited or nominated; a ballot will take place only if too many parishioners volunteer. In that circumstance ballot papers will be distributed at Sunday Mass in the relevant community.

The draft constitution was agreed.

5.1 Meeting schedule:

Concerns were expressed over the Annual General Meeting which is to be held after Mass on Sunday 8th May 2011 in the Charles Langdon Room, Launceston. It was agreed that other times will be considered if this proves difficult.

6.0 Other Matters:

The Chairman pointed out that Bishop Christopher's Jubilee Fund for Seminarians will be ongoing. There was some confusion over the paperwork sent by the diocese.

In future there will be just one gift-aid organiser for all three communities.

6.1 Fr David reported on the plans for the Pilgrimage, Sunday 22nd May. The Bishop chose the date to avoid clashing with other Diocesan events. The Town Hall has been booked (free of charge) for pilgrims to assemble. Mass will be on Castle Green followed a walk past the memorial plaque in the town square, St Mary Magdalene Church, the Methodist Church, St Thomas's and the Priory. This route will avoid the main roads. Some may prefer to drive to St Cuthbert Mayne. On reaching St Cuthbert Mayne Church there will be Benediction and then refreshments. It is planned to keep the church open all afternoon. Lanherne Convent has been to ask if the skull of St Cuthbert Mayne can be borrowed.

It was questioned whether the 10.00 am Mass will take place that day as usual.

6.2 In response to a question Fr David said he hoped to have a 9.00 am Mass on Easter Sunday at Bude and Launceston will be at the usual time of 10.00 am. The programme for Lent and Easter is attached.

6.3 Safeguarding: There are now volunteers at Bude, Holsworthy is still in need of a volunteer. This matter is being followed up. The Safeguarding Rep wanted to make it clear that, despite press reports, there are no expected major changes in the procedures. People must not take up new duties until a letter confirming their status is received from the diocesan safeguarding office.

6.4 The Chairman asked that the PPC would support Fr David's response in the event of his being asked to preside over a same sex union in the church. This was agreed.

Fr David said a closing prayer.

The meeting was closed at 7.40.